



Enrollment Policies and Procedures

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Lanier Elementary Enrollment Policies and Procedures

Five Year Plan

	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030
PreK	40	40	40	40	40
Kinder	60	60	60	60	60
1 st	60	60	60	60	60
2 nd	60	60	60	60	60
3 rd	60	60	60	60	60
4 th	60	60	60	60	60
5 th	60	60	60	60	60
6 th	15	20	20	20	20
7 th	15	20	20	20	20
8 th	15	20	20	20	20

Non-Discrimination Assurance

Lanier Elementary will not discriminate against any student or employee on the basis of ethnicity, national origin, disability, religion, sex and actual or perceived sexual orientation, or any other basis prohibited by law. Harassment under Title IX (sex), Title VI (race, color, or national origin), and Section 504 and Title II of the ADA (mental or physical disability) is a form of unlawful discrimination that will not be tolerated by Lanier Elementary. Harassment is intimidation or abusive behavior toward a student/employee that creates a hostile environment, and that can result in disciplinary action against the offending student or employee. Harassing conduct can take many forms, including verbal acts and name-calling, graphic and written statements, or conduct that is physically threatening or humiliating. This nondiscrimination policy covers admissions or access to, or treatment or employment in, Lanier Elementary programs and activities. The lack of English language skills will not be a barrier to admission to or participation in Lanier Elementary programs or activities.

Eligibility and Application Requirements

Lanier Elementary will serve students in grades PreK-5-8th Grade and participate in the EnrollBR Common Application. Lanier Elementary will require children entering prekindergarten at the beginning of the school session for the first time to be at least four (4) years of age on or before September 30th of the calendar year in which the school year begins. Lanier Elementary will require children entering kindergarten at the beginning of the school session for the first time to be at least five (5) years of age on or before September 30 of the calendar year in which the school year begins. For students entering first grade for the first time at the beginning of the school session, they shall be six (6) years on or before September 30 of the calendar year in which the school year begins. A child younger than the above may be



permitted to enter school provided the child has been evaluated and identified as gifted in accordance with the regulations of the Louisiana Department of Education for such evaluation. A child admitted to kindergarten shall be eligible to enter first grade upon successful completion of kindergarten, provided all other applicable entrance requirements have been fulfilled.

Parent(s)/guardian(s) are encouraged to attend an orientation meeting with their child(ren) to understand the school's vision and policies. Parents who choose to send their children to Lanier Elementary will be asked to complete a form to participate in the lottery which will take place in mid-December (and in conjunction with EnrollBR timelines in the future). Students selected in the lottery will complete the school enrollment procedures.

Marketing/outreach/recruitment Timeline and Activities

Date	Activity
Year Round	Advertise through Yard Signs within the community of Lanier Elementary and Feeder Schools
Year Round	Organize volunteers to distribute literature about the school around the neighborhood.
Year Round	Partner with local PreK/Head Start & Elementary Schools regarding the option to attend Lanier Elementary.
Year Round	The school will engage existing parents and community members regarding a referral campaign for prospective families.
Year Round	The school's promotional materials will be accessible to speakers of other languages including Spanish.
Year Round	The school will publicize through community groups, agencies, neighborhood youth organizations, churches, parks, libraries, and social media.
December through June	Several recruitment meetings will take place each year beginning in the winter.
Year Round	The school will host Open Houses, Back to School Nights, Orientations and School Tours on a regular basis.



Public Random Drawing

Lanier Elementary accepts applications for the lottery via the EnrollBR online system. If parents do not have access to the internet, school staff will make available technology and personnel to assist in the online enrollment procedure. A public random drawing process is implemented if the number of students who wish to attend the charter school exceeds the school's "capacity." Preference is as follows:

1. Pupils who currently attend the school
2. Siblings of students enrolled at the school
3. Children of staff members

Due Dates for Applications

Intent to re-enroll Next School Year Applications: Accepted Nov. 1st through Jan. 15th

New applications start Jan. 15th-Feb. 11th

Lottery Applications: Accepted through Feb. 11th at 3:00 p.m.

Lottery occurs Feb. 25th at 4:00 p.m.

Open Enrollment: January through September for Next/Current Year Enrollment

Lottery Process and Acceptance

Lanier Elementary in conjunction with EnrollBR will designate a lottery application deadline and only lottery applications received prior to the deadline will be included in the public random drawing. Public notice of the lottery's procedures, timelines, and rules will be posted on the school's website and will be posted in the school's lobby regarding the date, time, and location of

the public drawing. The lottery will be conducted in the afternoon so interested parties will be able to attend. Parents do not need to be present at the public random drawing.

Lottery Location

The lottery will take place on school grounds in the afternoon and will be open to the public.

Instructions for Accepting Admission if Chosen in the Lottery

Parents will be contacted by phone and must respond to the Principal or his/her Designee within seven business days to secure admission by completing the enrollment process.

Fair Execution of Lottery Procedures Record Keeping

The school will keep on file the list of all student names entered into the drawing, original applications for enrollment, and a list of students on the waiting list by grade level. The school will also always keep the lottery procedures and fair execution of lottery procedures for review.



Waitlist Procedures

Names of waitlist applicants will be drawn publicly at random. Students who are not admitted via the drawing will be placed on a waiting list. If vacancies occur during the school year, the vacancies will be filled first from the waiting list. Parents of students who have been promoted off the waiting list will be contacted by phone and must respond to the Principal or his/her Designee within two days to secure admission by completing the enrollment process.



Dalton Elementary Enrollment Policies and Procedures

Five Year Plan

	2024-2025	2025-2026	2026-2027	2027-2028	2028-2029
Kinder	60	60	60	60	60
1 st	60	60	60	60	60
2 nd	60	60	60	60	60
3 rd	60	60	60	60	60
4 th	60	60	60	60	60
5 th	60	60	60	60	60
6 th	15	20	20	20	20
7 th	15	20	20	20	20
8 th	15	20	20	20	20

Non-Discrimination Assurance

Dalton Elementary will not discriminate against any student or employee on the basis of ethnicity, national origin, disability, religion, sex and actual or perceived sexual orientation, or any other basis prohibited by law. Harassment under Title IX (sex), Title VI (race, color, or national origin), and Section 504 and Title II of the ADA (mental or physical disability) is a form of unlawful discrimination that will not be tolerated by Dalton Elementary. Harassment is intimidation or abusive behavior toward a student/employee that creates a hostile environment, and that can result in disciplinary action against the offending student or employee. Harassing conduct can take many forms, including verbal acts and name-calling, graphic and written statements, or conduct that is physically threatening or humiliating. This nondiscrimination policy covers admissions or access to, or treatment or employment in, Dalton Elementary programs and activities. The lack of English language skills will not be a barrier to admission to or participation in Dalton Elementary programs or activities.

Eligibility and Application Requirements

Dalton Elementary will serve students in grades K-8th Grade and participate in the EnrollBR Common Application. Dalton Elementary will require children entering prekindergarten at the beginning of the school session for the first time to be at least four (4) years of age on or before September 30th of the calendar year in which the school year begins. Dalton Elementary will require children entering kindergarten at the beginning of the school session for the first time to be at least five (5) years of age on or before September 30 of the calendar year in which the school year begins. For students entering first grade for the first time at the beginning of the school session, they shall be six (6) years on or before September 30 of the calendar year in which the school year begins. A child younger than the above may be permitted to enter school



provided the child has been evaluated and identified as gifted in accordance with the regulations of the Louisiana Department of Education for such evaluation. A child admitted to kindergarten shall be eligible to enter first grade upon successful completion of kindergarten, provided all other applicable entrance requirements have been fulfilled.

Parent(s)/guardian(s) are encouraged to attend an orientation meeting with their child(ren) to understand the school's vision and policies. Parents who choose to send their children to Dalton Elementary will be asked to complete a form to participate in the lottery which will take place in mid-December (and in conjunction with EnrollBR timelines in the future). Students selected in the lottery will complete the school enrollment procedures.

Marketing/outreach/recruitment Timeline and Activities

Date	Activity
Year Round	Advertise through Yard Signs within the community of Dalton Elementary and Feeder Schools
Year Round	Organize volunteers to distribute literature about the school around the neighborhood.
Year Round	Partner with local PreK/Head Start & Elementary Schools regarding the option to attend Dalton Elementary.
Year Round	The school will engage existing parents and community members regarding a referral campaign for prospective families.
Year Round	The school's promotional materials will be accessible to speakers of other languages including Spanish.
Year Round	The school will publicize through community groups, agencies, neighborhood youth organizations, churches, parks, libraries, and social media.
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2. Siblings of students enrolled at the school
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- Lottery occurs Feb. 25th at 4:00 p.m.
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APPENDIX A

Lottery Applications English/Spanish

Open Enrollment Application English/Spanish

Enrollment Forms After Acceptance

2024-2025 Redesign Schools Louisiana Lottery Form

Student Name *

Grade level August 2022

Street Address

Home Address *

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country / Region

Street Address

Mailing Address if different from Home Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country / Region

####

Home Phone *

/

/

MM DD YYYY

Student's Date of Birth

Male

Female

Gender *

☐

Yes

☐

No

Is the student Hispanic or Latino *

☐

☐ American Indian or Alaska Native

Japanese

Asian Indian

Korean

Black or African American

Please indicate the student's ethnicity (check one or more) *

☐ Laotian

☐ Cambodian

☐ Other Asian

☐

☐

☐

☐

☐

☐

☐ Chinese

☐ Samoan

☐ Hawaiian

☐ White

☐ Other Pacific Islander

☐ Guamanian

☐ Vietnamese

☐ Filipino

☐ Tahitian

☐ Hmong

Student Lives with: (check all that apply) *

☐ Both Parents

☐ Mother

☐ Father

☐ Mother/Stepparent

☐ Father/Stepparent

☐ Both Parents alternately

☐ Guardian

☐ Relative

☐ Foster Home

☐ Other

If other, please explain below

Mother's Name *

FirstLast

Address *

Street Address

Address Line 2

City

State / Province / Region

▼

Postal / Zip Code

Country / Region

Email *

Home Phone *

-

-

##########

Cell Phone *

-

-

##########

Father's Name *

FirstLast

Address *

Street Address

Address Line 2

City

State / Province / Region

▼

Postal / Zip Code

Country / Region

Email *

Home Phone *

 - -
 ### ### #####

Cell Phone *

 - -
 ### ### #####

EMERGENCY INFORMATION (Authorized person to care for student if parent/care provider(s) cannot be reached)

Name *

 First Last

Relationship to Student *

Address

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country / Region

Evening or home phone *

 - -
 ### ### #####

Day or work phone *

 - -
 ### ### #####

Cell Phone *

 - -
 ### ### #####

SIGNATURE

Please fill out this form completely and accurately. Any omissions or misstatements could result in rejection of the application and loss of placement in the school. I verify that this information is true and correct.

Signature *

Clear

Who is completing this form? *

Please select ▼

Date *

/ /

MM

DD

YYYY

I understand that this form indicates that I am meaningfully interested in enrolling my child in Redesign Schools Louisiana for the 2024-2025 academic school year. I understand that open enrollment is from October 12th, 2024 - December 12th, 2025 and that this form does enter my child in the lottery process that will take place on December 15th, 2025. I understand the Open Enrollment Lottery Procedure, and that this application does not guarantee admission to the school and that the lottery procedure might place my child on a waiting list. I understand that if I wish to enroll my child into any other Redesign Schools under the open enrollment policy, it is my responsibility to I additional applications at those schools. Redesign Schools Louisiana does not discriminate on the basis of race, color, religion, age, citizenship, gender, sexual orientation, disability, nationality, or ethnic origin in administration of its educational policies, admissions policies, and other school administered programs.

☐

I'm not a robot

reCAPTCHA
Privacy - Terms

2024-2025

REDESIGN SCHOOLS FORMULARIO DE LOTERIA

GRADO EN AGOSTO 2024

NOMBRE DEL ESTUDIANTE *

Street Address

Address Line 2

City

DIRECCION DE CASA *

State / Province / Region

City

DIRECCION PARA CORREO SI ES DIFERENTE A LA DIRECCION DE LA CASA *

State / Province / Region

MM DD YYYY

TELEFONO DE CASA *

FECHA DE NACIMIENTO DEL ESTUDIANTE *

SEX *

☐

Masculino

Femenino

El Estudiante es hispano o latino? *

☐

Si

No

Por favor indique la nacionalidad (puede seleccionar mas de uno) *

- ☐Americano Indio o Nativo de Alaska

☐Coreano

☐Laotiano

☐Chino

☐Samoano

☐Hawaiano

☐Afro Americano

☐Cambodiano

☐Otro Isleno Pacifcno

☐Guamaniano

☐Vietnams
- ☐Indio Asiatico

☐Other Asiatico

☐Filipino

☐Tahitiano

☐Hmong

El Estudiante Vive con:

- ☐

☐

☐Ambos Padres

☐Madrastra

☐Guardian

☐Otro

☐

☐

☐Madre

☐Padrastro

☐Familiar
- ☐

☐

☐Padre

☐Ambos Padres Alternativamente

☐Casa hogar

Si marco otro, por favor explique aqui

Nombre de la Madre *

FirstLast

Direccion *

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country / Region

Correo electronico *

Telefono de casa de la Mama *

-

-

##########

Celular de la Mama *

-

-

##########

Nombre del Padre *

FirstLast

Direccion *

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country / Region

Correo electronico *

Telefono de casa del Padre *

 - -

#####

Celular del Padre *

 - -

#####

INFORMACION PARA EMERGENCIAS (Persona autorizada para cuidar al estudiante en caso de no poder comunicarse con los padres)

Nombre *

First

Last

Parentesco or relacion con el estudiante? *

Direccion *

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country / Region

Telefono de tarde o de casa *

 - -

#####

Telefono de dia o del trabajo *

 - -

#####

Celular *

 - -

#####

FIRMA

Por favor llene esta forma completa y certeramente. Cualquier omisión o datos incorrectos en esta forma pueden resultar en el rechazo de la aplicación o la pérdida del lugar en la escuela. Yo confrmo que esta información es verdadera y correcta.

Signature *

Clear

Quien esta completando este formulario?
Seleccione uno *

Padre

Madre

Tutor legal

▲

▼

Fecha *

/

/

MMDDYYYY

Yo entiendo que esta aplicación indica mi interés de inscribir a mi hijo(a) en Redesign Schools Louisiana para el año escolar 2024-2025. Entiendo que el periodo de matrícula abierta empieza el 12 de octubre 2024 al 12 de diciembre 2024, y que esta aplicación inscribe a mi hijo(a) en el proceso de lotería que se llevara a cabo el 15 de diciembre 2024. Entiendo el procedimiento de la Matricula Abierta y Lotería, y entiendo que esta aplicación no garantiza la matricula a la escuela y que el procedimiento de Lotería podría colocar a mi hijo(a) en la lista de espera. Entiendo que si quiero inscribir a mi hijo(a) en cualquier otra escuela Redesign, en el marco de la fecha plazo de inscripción abierta, es mi responsabilidad de presentar solicitudes adicionales en esas escuelas. Redesign Schools Louisiana no discrimina por raza, color, religión, edad, nacionalidad, género, orientación sexual, discapacidad, nacionalidad u origen étnico en la administración de sus políticas educativas,

☐

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Redesign Schools Louisiana

2024-2025 Student Enrollment Form

Student Name *

Last

Home Address *

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country / Region

Mailing Address if different from Home Address

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country / Region

Home Phone *

 - -

####

Student's Date of Birth

 / /

MM DD YYYY

Gender *

☐

Male

☐

Female

Is the student Hispanic or Latino

☐

Yes

☐

No

Please indicate the student's ethnicity (check one or more) *

☐

American Indian or Alaska Native

☐

Japanese

☐

Asian Indian

☐

Korean

☐

Black or African American

☐

Laotian

☐

Cambodian

☐

Other Asian

☐

Chinese

☐

Other Pacific Islander

☐

Filipino

- ☐ Samoan
☐ Hawaiian
☐ White

- ☐ Guamanian
☐ Vietnamese

- ☐ Tahitian
☐ Hmong

Student Lives with: (check all that apply) *

- ☐ Both Parents
☐ Mother
☐ Father
☐ Mother/Stepparent
☐ Father/Stepparent
☐ Both Parents alternately
☐ Guardian
☐ Relative
☐ Foster Home
☐ Other

If other, please explain below

Mother's Name

First

Last

Address

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country / Region

Email

Home Phone

 - -

###

###

####

Cell Phone

 - -

###

###

####

Father's Name

First

Last

Address

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country / Region

Email

Home Phone

- -

###

###

####

Cell Phone

- -

###

###

####

Home Language Survey *

What language did the student learn when he/she first began to talk?	
What language does this student most frequently use at home?	
What language do you (the parents or guardians) most frequently use when speaking to your Child?	
What language is most often used by the adults at home?	

PREVIOUS SCHOOL/PROGRAM INFORMATION (including preschool, child care and early intervention if applicable) *

	City/State	Dates Attended	Grade level	Louisiana Public School yes or no
1				
2				
3				
4				

SIBLING INFORMATION *

	Name	Age	Grade level	Current School of Attendance	Applying to Redesign YES or NO
1					
2					
3					
4					

**SPECIAL SERVICES If your child has ever received Special Education Services:

	Type of Services (e.g. speech therapy, special education, etc)	School, program, or agency that provided services	Dates of Service
1			
2			
3			
4			

A. Did this student receive special education services at his/her previous school?

☐ Yes ☐ No

B. Did this student have an individualized Education Program (IEP) at his/her previous school?

If "Yes", do you have a copy of the student's IEP with you?

☐ Yes ☐ No

C. Did this student have a Section 504 Plan at his/her previous school?

If "Yes", do you have a copy of the student's Section 504 Plan with you?

☐ Yes ☐ No

D. Does this student have difficulties that interfere with his/her ability to go to school or to learn?

☐ Yes ☐ No

E. Has this student been identified for gifted and talented educational services?

☐ Yes ☐ No

COURT ORDERS

ARE THERE ANY COURT ORDERS RESTRICTING THE LEGAL RIGHTS OF EITHER PARENT?

IF YOU ANSWERED "YES", PLEASE PROVIDE A COPY OF THE COURT ORDER. *

☐ Yes ☐ No

EMERGENCY INFORMATION (Authorized person to care for student if parent/care provider(s) cannot be reached)

Name

First

Last

Relationship to Student

Address

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country / Region

Evening or home phone *

 - -
#####

Day or work phone *

 - -
#####

Cell Phone

 - -
#####

SIGNATURE

Please fill out this form completely and accurately. Any omissions or misstatements could result in rejection of the application and loss of placement in the school. I verify that this information is true and correct.

Signature *

[Clear](#)

Date *

 / /
MM DD YYYY

Redesign Schools Louisiana does not discriminate on the basis of race, color, religion, age, citizenship, gender, sexual orientation, disability, nationality, or ethnic origin in administration of its educational policies, admissions policies, and other school administered programs.



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[Privacy](#) - [Terms](#)

FORMULARIO DE MATRICULA REDESIGN SCHOOLS LOUISIANA 2024-2025

NOMBRE DEL ESTUDIANTE *

First	Middle	Last

DIRECCION DE CASA *

Street Address	
Address Line 2	
City	State / Province / Region
Postal / Zip Code	Country / Region

DIRECCION PARA CORREO SI ES DIFERENTE A LA DIRECCION DE LA CASA *

Street Address	
Address Line 2	
City	State / Province / Region
Postal / Zip Code	Country / Region

TELEFONO DE CASA *

		-		
###	###		###	###

FECHA DE NACIMIENTO DEL ESTUDIANTE *

	/		/				
MM		DD		YYYY			

SEXO *

- ☐ Masculino
- ☐ Femenino

El Estudiante es hispano o latino? *

- ☐ Si
- ☐ No

Por favor indique la nacionalidad (puede seleccionar mas de uno) *

- | | | |
|--|--|--------------------------------------|
| ☐ Americano Indio o Nativo de Alaska | ☐ Japonés | ☐ Indio Asiático |
| ☐ Laotiano | ☐ Coreano | ☐ Afro Americano |
| ☐ Chino | ☐ Camboiano | ☐ Other Asiático |
| | ☐ Otro Isleno Pacífico | ☐ Filipino |

- ☐ Samoano
☐ Hawaiiano
☐ Blanco

- ☐ Guamaniano
☐ Vietnames

- ☐ Tahitiano
☐ Hmong

El Estudiante Vive con: (marque todos los que aplican) *

- ☐ Ambos Padres
☐ Madrastra

- ☐ Madre
☐ Padrastro

- ☐ Guardian
☐ Otro

- ☐ Familiar

- ☐ Padre
☐ Ambos Padres
Alternativamente
☐ Casa hogar

Si marco otro, por favor explique aqui

Nombre de la Madre *

First

Last

Direccion *

Street Address

Address Line 2

City

Postal / Zip Code

State / Province / Region

Country / Region

Correo electronico *

Telefono de casa de la Mama *

- ### -

Celular de la Mama *

- ### -

Nombre del Padre *

First

Last

Direccion *

Street Address

Address Line 2

City

Postal / Zip Code

State / Province / Region

Country / Region

Correo electronico *

Telefono de casa del Padre *

 - -

####

Celular del Padre *

 - -

####

ENCUESTA SOBRE EL IDIOMA EN CASA *

¿Qué idioma aprendió este estudiante cuando comenzó a hablar por primera vez?		
¿Qué idioma utiliza con mayor frecuencia en casa este estudiante?		
¿Idioma que usted (los padres o tutores) utiliza con mayor frecuencia al hablar a su hijo?		
¿Qué idioma utilizan con mayor frecuencia los adultos en casa?		

INFORMACIÓN SOBRE LA ESCUELA ANTERIOR (incluya preschool, e intervencion temprana si aplica) *

	Nombre de la escuela	Ciudad Estado	Fechas de Asistencia	Grados	Escuela Publica de Louisiana Si o NO
1					
2					
3					
4					

INFORMACIÓN SOBRE LOS HERMANOS *

	Nombre	Edad	Grado	Escuela donde asiste actualmente	Aplica a Redesign SI or NO
1					
2					
3					
4					

****SERVICIOS ESPECIALES** Si su hijo/a alguna vez ha recibido Servicios de Educación Especial:

	Tipo de Servicios (ejemplo: terapia del lenguaje, educación especial, etc.)	Escuela, programa, agencia que suministró los servicios	Fechas de Servicio
1			
2			
3			
4			

A. ¿Recibió este estudiante los servicios de Educación Especial en su escuela anterior?

☐ Sí ☐ No

B. ¿Participó este estudiante en el Programa de Educación Individualizada (IEP) en su escuela anterior?
Si respondió "Sí" a esta pregunta, ¿Trajo una copia del IEP consigo?

☐ Sí ☐ No

C. ¿Participó este estudiante en el Plan de la Sección 504 en su escuela anterior?
Si respondió "Sí" a esta pregunta, ¿Trajo una copia del Plan de la Sección 504 consigo?

☐ Sí ☐ No

D. ¿Tiene dificultades este estudiante que interfieren con su capacidad de asistir a la escuela o de aprender?

☐ Yes ☐ No

E. ¿Se le ha identificado a este estudiante como candidato para los servicios educativos para alumnos
dotados y Talentosos?

☐ Yes ☐ No

ÓRDENES JUDICIALES

¿Existe alguna orden judicial que restrinja los derechos legales de cualquiera de los padres?

SI CONTESTÓ "SI", FAVOR ADJUNTAR UNA COPIA DE LA ORDEN JUDICIAL. *

☐ Yes ☐ No

INFORMACION PARA EMERGENCIAS (Persona autorizada para cuidar al estudiante en caso de no
poder comunicarse con los padres)

Nombre *

First

Last

Parentesco or relacion con el estudiante? *

Dirección *

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country / Region

Teléfono de tarde o de casa *

 - -

#####

Teléfono de día o del trabajo *

 - -

#####

Celular *

 - -

#####

FIRMA

Por favor llene esta forma completa y certeramente. Cualquier omisión o datos incorrectos en esta forma pueden resultar en el rechazo de la aplicación o la pérdida del lugar en la escuela. Yo confirmo que esta información es verdadera y correcta.

Signature *

[Clear](#)

¿Quién está completando este formulario?

Seleccione uno *

Padre	▲
Madre	
Tutor legal	▼

Fecha *

 / /

MM DD YYYY

Redesign Schools Louisiana no discrimina por raza, color, religión, edad, nacionalidad, género, orientación sexual, discapacidad, nacionalidad u origen étnico en la administración de sus políticas educativas, políticas de admisión y otros programas administrados por la escuela.



I'm not a robot

reCAPTCHA
[Privacy](#) - [Terms](#)

REGISTRATION DOCUMENT CHECKLIST

To the parent or guardian of _____ (Student Name): You must provide copies of the following documentation to complete registration:

- Birth Certificate Social Security Card
- Immunization (shot) records
- Report Card(s) from previous school(s) Withdrawal Form
- Parent/Guardian identification Proof of residency/Bill
- Individual Education Plan (IEP), if applicable: (Behavior Intervention Plan, Transportation Special Needs, if applicable, Medicaid Consent Form)

Student Last Name

Student First Name

Student Middle Initial

DOB

Grade in 2024-2025

School

PLEASE DO NOT WRITE BELOW THIS LINE

FOR OFFICE USE ONLY

DOCUMENTS	DATE OF RECEIPT	INITIAL
☐ Birth Certificate		
☐ Social Security Card		
☐ Immunization records		
☐ Report Card(s)		
☐ Withdrawal Form		
☐ Parent/Guardian identification		
☐ Proof of Residency/Bill		
☐ Individual Education Plan (IEP, if applicable (Behavior Intervention Plan, Special Needs Transportation, if applicable, Medicaid Consent Form)		

EMERGENCY DATA FORM

Student Name:				
Physical Home Address:				
Mailing address if different from home address:				
	Mother	Father	Guardian	Other:
Name of Primary Care givers:				
Home Phone:				
Work Phone:				
Cell Phone:				
Email address:				

Individuals the School is authorized to contact in the event of an emergency:

Name	Relationship	Telephone Number

If the School is unable to contact me or any of the individuals listed above, I give permission for my son/daughter to receive medical or dental treatment, including transportation to the nearest medical facility.

I understand that, if emergency medical or dental treatment is required and the listed emergency contacts cannot be reached, 911 will be called at my expense. I agree that the school cannot assume responsibility for the payment of medical fees for expenses incurred.

I understand that it is my responsibility to promptly inform the school of any changes regarding the information on this form.

Parent/Guardian Signature: _____

Date: _____

AUTHORIZATION FOR STUDENT PICK-UP

Student Name: _____

	NAME	RELATIONSHIP	PHONE	Email
1.				
2.				
3.				
4.				
5.				
6.				
7.				
8.				
9.				
10.				

Parent/Guardian Signature: _____

Date: _____

DISMISSAL AUTHORIZATION FORM

Student Name:	
---------------	--

At dismissal time, I authorize my child _____, to:

Please initial all that apply:

_____ Walk home alone

_____ Take the bus

_____ Be picked up by an authorized adult, parent or guardian.

_____ Other (specify) _____

_____ I request that my local public school provide transportation for my child(children)

Parent/Guardian Signature: _____

Date: _____

MEDICAL RECORD INFORMATION

Child's Name: _____

Child's Physician: _____ Office Number: _____

Physician's Address: _____

Child's Dentist: _____ Office Number: _____

Dentist Address: _____

Hospital Preference: _____ Location: _____

Insurance Provider: _____ Ins. Card # _____

1. Does your child run high fevers easily? Yes _____ No _____
2. Has your child had any serious accidents/surgeries? If so, please explain. _____

3. Is your child allergic to anything? If so, please explain. _____
4. Does your child have? Asthma _____ Hay Fever _____ Hives _____ Other _____
5. Are there any medical problems of which we should be aware of? _____
6. Does your child have any bowel or bladder irregularities? _____
7. Is there any special food or eating instructions? Yes _____ (Doctor's Note Required) No _____

First Aid

In the event of an emergency, I authorize the staff of Redesign Schools Louisiana to provide first aid care deemed necessary for my child.

Parent Signature: _____ Date: _____

Emergency Care

In the event of an emergency in which I cannot be reached, the doctor's listed above and the local hospital are hereby authorized to provide any emergency care deemed necessary for my child. I understand that every effort will be made to contact an authorized person or myself.

Parent Signature: _____ Date: _____



**St. Gabriel
Health Clinic, Inc.**

LOUISIANA UNIFORM CONSENT FORM FOR SCHOOL-BASED HEALTH CENTERS

Patient's Name: Last		First		Middle initial		ID# (Office use only)
Patient's Address:					Zip Code:	
Student's Date of Birth:		Age:	Sex: ☐ M ☐ F	Race:		
Student's Social Security Number:		School Name:			Student's Grade:	
Mother's Name (include maiden name) or Legal Guardian:	Home Phone: ()	Work Phone: ()	Cell Phone: ()	Employer:		
Email:						
Name of Father or Legal Guardian:	Home Phone: ()	Work Phone: ()	Cell Phone: ()	Employer:		
Email:						
Emergency Contact:		Relationship:		Phone: ()		
Emergency Contact:		Relationship:		Phone: ()		
Student's Primary Care Physician:				Phone: ()		
Student's Dentist:				Phone: ()		
Preferred Pharmacy:		Names of siblings enrolled in School-Based Health Center:				
Please check the type of health insurance your child has		☐ Medicaid/ La CHIP #: _____ ☐ No Insurance ☐ Private/ Other Insurance Co. Name: _____ Co. Address: _____ Phone#: _____ Policy#: _____ Group#: _____ Effective Date: _____ Name of the policy holder: _____ policy holder SSN: _____ Does your insurance pay for prescriptions? ☐ No ☐ Yes				
If your child does not have health insurance, would you like information on no cost health insurance? ☐ Yes ☐ No						
Is your child allergic to any food or medicine? ☐ No ☐ Yes if yes, list:						
List of current medications student is on:						
ALL SERVICES ARE PROVIDED BY LICENSED PROFESSIONALS						
BY SIGNING THIS CONSENT, YOU ARE AGREEING TO ALLOW THE SCHOOL HEALTH CENTER TO PROVIDE THE FOLLOWING SERVICES TO YOUR CHILD:						
*Primary and preventive health care *Dental services *Comprehensive history and physical examinations *immunization *health screenings *Laboratory/ Diagnostic testing * Acute care for minor illness and injury *Management of chronic diseases *Behavioral health services *health education and prevention programs *Case Management *Referral and follow- up for emergencies *Referral to specialty care						



Office use only

Student's Name:

2nd Identifier:

I, as parent/ guardian, understand that I will not be charged for any of the services provided at the school-based health center. I also understand that St. Gabriel Health Clinic Provider (Name: _____) or the physician may bill Medicaid or other insurance providers for these services. I authorize/ assign payment of authorize benefits directly to St. Gabriel Health Clinic Inc.

We (student and parent/guardian) have read and understand the services to be provided at the school-based health center. We both give permission for this student to receive the services provided by the program.

We also understand that the school health center is operated by St. Gabriel Health Clinic Inc. and its employees and contractors.

Printed Name of Parent/ Legal Guardian

Relationship:

Signature of Parent/ Legal Guardian

Date:

Signature of Student

Date:

Printed Name of School Health Witness/ Verify

Position:

Signature of School Health Witness/ Verify

Date:

This consent may be withdrawn or modified at any time with written permission of the parent/ guardian and student to the entity referred to above. A duplicate copy of this document will be given o parents or guardians upon request.

Louisiana state law prohibits health centers in schools from:

1. Counseling or advocating abortion or referral of any student to an organization for counseling or advocating abortion
2. Distributing any contraceptive or abortifacient drug device, or similar product.

To report violations of the prohibitions against abortion counseling, advocacy, or referral; or distribution of contraceptives, abortifacient drugs, devices, or other similar products, contact the Adolescent School Health Program at the Office of Public Health at **504-361-6900**

HOME LANGUAGE SURVEY

The Education Code requires schools to determine the language(s) spoken at home by each student. This information is essential for schools to provide meaningful instruction for all students. Your cooperation in helping us meet this important requirement is requested.

Student Legal Name: _____

Grade: _____ Age: _____ yrs _____ months

Date of Birth: _____

Date entered US School: _____

1. Is a language other than English used in the home?	
2. Does the student have a first language other than English?	
3. Does the student most frequently speak a language other than English?	
4. Which language did your child learn first?	
5. Which language does your child use most often at home?	
6. In what language do you most often speak to your child?	
7. What language does your child use with friends?	
8. Has your child received ESL/EL services previously?	
9. In what language would you prefer to receive information from the school?	

Signature of Parent/Guardian

Date

For office use only

This student has been identified as: ☐ Fluent ☐ Limited ☐ English Speaking ☐ _____	
State of Louisiana, Department of Education _____ Registrar's Initials	Bilingual Staff _____

CONSENT TO PHOTOGRAPH, FILM, OR VIDEOTAPE FOR EDUCATIONAL PURPOSES

2

I hereby give my consent to the school to take or authorize others to photograph, film, videotape, and/or record the voice of:

(Name of Student)

I understand that these photographs/film/videotape/recordings may be used for educational purposes through the medium of radio, television, newspaper, film or internet.

Signature of Parent/Guardian

Date

CAREGIVER'S AUTHORIZATION AFFIDAVIT

NON-LEGAL CUSTODIAN'S AFFIDAVIT

Use of this affidavit is authorized by R.S. 9:975

INSTRUCTIONS: Completion of items 1 through 4 and the signing of the affidavit are sufficient to authorize educational services and school-related medical services for the named child. Completion of items 5 through 8 is additionally required to authorize any other medical services. ***Please print clearly.***

The child named below lives in my home and I am 18 years of age or older.

1. Name of child: _____

2. Child's date of birth: _____

3. My name (adult giving authorization): _____

4. My home address: _____

5. ☐ I am a non-legal custodian.

6. Check one or both (for example, if one parent was advised and the other cannot be located):

☐ I have advised the parent(s) or legal custodian(s) of the child of my intent to authorize the rendering of educational or medical services, and have received no objection.

☐ I am unable to contact the parent(s) or legal custodian(s) of the child at this time, to notify them of my intended authorization.

7. Affiant's date of birth: _____

8. Affiant's LA driver's license number or identification card number: _____

WARNING: Do not sign this form if any of the statements above are incorrect, or you will be committing a crime punishable by a fine, imprisonment, or both.

I declare under penalty of perjury under the laws of Louisiana that the foregoing is true and correct.

Signed: _____ Date: _____

CAREGIVER'S AUTHORIZATION AFFIDAVIT CONT.

NOTICES:

1. This declaration does not affect the rights of the child's parent or legal guardian regarding the care, custody, and control of the child, and does not mean that the non-legal custodian has legal custody of the child.
2. A person who relies on this affidavit has no obligation to make any further inquiry or investigation.
3. This affidavit is not valid for more than one year after the date on which it is executed.

ADDITIONAL INFORMATION TO NON-LEGAL CUSTODIANS:

1. If the child stops living with you, you are required to notify anyone to whom you have given this affidavit as well as anyone of whom you have actual knowledge who received the affidavit from a third party.
2. If you do not have the information in item 8 (Louisiana driver's license or identification card), you must provide another form of identification such as your social security card number.

ADDITIONAL INFORMATION TO SCHOOL OFFICIALS:

The school district may require additional reasonable evidence that the non-legal custodian lives at the address provided in Item 4.

ADDITIONAL INFORMATION TO HEALTH CARE PROVIDERS AND HEALTH CARE SERVICE PLANS:

1. No person who acts in good faith reliance upon a non-legal custodian's affidavit to render educational or medical services, without actual knowledge of facts contrary to those stated in the affidavit, is subject to criminal prosecution or civil liability to any person, or subject to any professional disciplinary action, for such reliance if the applicable portions of the form are completed.
2. This affidavit does not confer dependency for health care coverage purposes.

Acts 2001, No. 410, §1, eff. June 15, 2001.

EMERGENCY POLICIES & PROCEDURES

In case of an emergency, students will remain under the supervision of school officials until families or authorized adults can pick them up. To pick up a student, please follow the procedures below:

- a) Inform the teacher, paraprofessional, or whichever adult is responsible for the classroom, that you are taking the student.
- b) Sign a student release form for each student you are taking.
- c) Please leave the premises as quickly as possible after signing out your child
- d) If you would like to help with first aid, dismissing students, etc., please see your School's Parent Community Liaison to sign up to volunteer. Volunteers should leave students with their classes and should not sign a student release form until they are ready to leave.

In the event that you are unable to reach the school right away, we will release your child to the adult indicated on your child's Authorization for Student Pick-up form. This individual will be required to sign a Student release form as well.

The school Principal (or other school official if the principal is not available) will determine whether to evacuate the building. In the event of an evacuation, we will transfer the students to the nearest available safe shelter.

In the event of an emergency, we urge families to work with the school so that we can ensure the safety of all students.

I have read, understand, and agree to the emergency policies and procedures herein.

Signature Parent/Guardian: _____ Date: _____

*****Return this original signed copy to the school. Parents keep copy attached at the end of the packet.**



PARENT/GUARDIAN AGREEMENT REGARDING PAYMENT FOR DAMAGES TO SCHOOL PROPERTY

I, _____, assume full Parent/Guardian responsibility
Parent/Guardian

for any damages done to the school building or school property by my child,

_____.
Student Name

I agree to pay for the cost of repairs of said damages within fifteen (15) days of receipt of notification.

Parent/Guardian Signature: _____

Date: _____



TRANSPORTATION

I, _____, hereby authorize the Principal or other school
Print Parent/Guardian Name

personnel to transport my son/daughter, _____,
Print Student Name

in their personal vehicle at my child's request, and after an attempt has been made to contact me and any one of the authorized family members or contacts listed on this packet by phone.

I waive and release and discharge Redesign Schools Louisiana dba Lanier Elementary School/ Dalton Elementary School/Redesign Schools Louisiana Board of Directors and its Officers, Employees and Agents from all liability, claims, loss cost or Expense arising from the transportation of my son/daughter.

Parent/Guardian Signature: _____

Date: _____



SCHOOL BUS TRANSPORTATION FORM 2024-2025

Student Name:				
Physical Home Address:				
	Mother	Father	Guardian	Other:
Name of:				
Home Phone:				
Work Phone:				
Cell Phone:				
Email address:				

_____ **I will provide transportation for my child(ren) to school each day.**

_____ **I request that my local public-school district provide transportation for my child(ren)**

AM PICK-UP: Name: _____ Relationship: _____

Address: _____

Closest cross street to the pick-up address: _____

Home Phone: _____ Work: _____ Cell: _____

PM DROP-OFF: Name: _____ Relationship: _____

Address: _____

Closest cross street to the drop-off address: _____

Home Phone: _____ Work: _____ Cell: _____



INFORMED CONSENT AND ACKNOWLEDGEMENT FOR ATHLETIC ACTIVITIES

The undersigned has read and understands the material contained in this form and hereby authorizes to participate in various physical activities including, but not limited to physical education, which could occur during a scheduled P.E. class, recess/lunch time and/or throughout other various extracurricular activities while enrolled in Redesign Schools Louisiana.

By their very nature, athletic activities can put students in situations in which **SERIOUS, CATASTROPHIC**, and perhaps **FATAL** injuries may occur. These injuries could include, but are not limited to the following:

Sprains/strains	Disfigurement
Fractures	Head Injuries
Cuts/abrasions	Loss of Eyesight
Unconsciousness	Death
Paralysis	

Students and parents must assess the risks involved in such participation and make their choice to participate despite those risks. No amount of instruction, precaution, or supervision will eliminate all risk of injury. Although the school may suggest or recommend the use of certain equipment to be purchased by the students, the school does not guarantee that such equipment will be free from defects or protect the student from injury. By granting permission for your son/daughter to participate in physical activities, you, the parent/legal guardian, acknowledge that such risk exists and assume these risks.

Participation by your child is voluntary and is not required by the school.

The undersigned has read and hereby agrees to hold Redesign Schools Louisiana dba Lanier Elementary School/Dalton Elementary School/Redesign Schools Louisiana's Board of Directors and their Officers, Employees and Agents, Volunteers and/or Sponsors and any other person, firm or corporation charged or chargeable with responsibility or liability, free and harmless from any and all claims, demands, damages, costs, expenses, loss of services, action and causes of action resulting from the use of facilities, equipment and participation by my son/ daughter in the above named physical activities, to the fullest extent of the law.

Parent/Legal Guardian (Print Name)

Parent/Legal Guardian (signature)

Date

Student (Print Name)

Student (signature)

Date



TECHNOLOGY USAGE STUDENTS

Acceptable Use Policy (AUP) for Technology, Internet, and Network Use

The purpose of the Redesign Schools Louisiana's Technology resources is to enhance student learning by providing students with the latest tools to make learning relevant to the goals of the workplace. This is accomplished by facilitating student research, differentiating instruction, accommodating student needs, augmenting student communication skills, and motivating students to become life-long learners. We are very pleased to bring these vast, diverse, and unique resources to RSL students and teachers.

In an effort to provide students the resources accessible through a computerized information resource such as the Internet, RSL believes it is necessary for all persons to become aware of acceptable uses of technology. The academic benefit of having access to resources from all over the world must be weighed against objectionable materials found on the Internet.

Faculty, students, district leaders, and the community must work together as knowledgeable and collaborative partners to support the academic benefits of these resources while helping students avoid the sometimes inaccurate and/or objectionable resources available through technology. In support of this collaboration, parents, students, and the community who have questions, requests, or suggestions may call 225-348-7823.

Any Strategy used to circumvent security settings including removing device from the domain is violation. External removable devices are prohibited, including USB drives and flash drives.

Technology and the RSL Network

The RSL Technology Resources include a wireless and wired network, a sophisticated security system, handheld and portable technology devices, computers, cameras, video and audio equipment, projectors, and numerous instructional resources delivered with computer technology.

The Internet

The Internet is an international network of computer users encompassing elementary and secondary schools, universities, government agencies, businesses and corporations, and millions of individuals. This telecommunications network will allow students and teachers to have access to:

- online instructional resources
- online books
- research institutions, i.e., Universities, NASA, etc.
- electronic mail (email) communication with people all over the world
- databases
- online library catalogs and resources, Library of Congress, etc.
- other world wide web sites

Use of the Internet

The Internet is a vast global computer network. Acceptable use of these resources shall be consistent with the philosophy, goals, and objectives of RSL. Any person using computers or other electronic information resources shall be required to use such equipment and resources in a responsible, legal manner and must have a consent form on file. RSL retains the right to monitor all computer usage and files for compliance with all regulations and/or procedures.

Accordingly, regulations for participation by anyone on the Internet shall include, but not be limited to, the following:

1. Appropriate language and manners, which demonstrate honesty, ethics, and respect for others shall be required.
2. Individual students shall be permitted to have e-mail accounts created by RSL. Student email accounts shall not be considered private and will be monitored by district personnel.
3. Two-way, real-time electronic communication technologies such as Internet-based instant messaging and Internet chat shall not be allowed during the school day. Furthermore, the participation by students in asynchronous electronic forums or bulletin boards shall be prohibited. The exception to this is pre-approved access to such technologies and/or sites for a specific educational need.
4. No personal addresses or personal phone numbers shall be permitted on the Internet. Impersonations are not permitted.
5. The Internet shall not be used for commercial, political, illegal, financial, or religious purposes. Violations shall be reported to a teacher or administrator immediately.
6. Threatening, profane, harassing, or abusive language shall be forbidden.
7. Use of the network or other technology resources for any illegal activities is prohibited. Illegal activities include: (a) copyright or contract violations, (b) tampering with computer hardware or software, (c) unauthorized entry into computers and files, (d) knowledgeable vandalism or destruction of equipment, and (e) deletion of computer files. Such activity may be considered a crime under state and federal law.
8. No user is permitted to knowingly or inadvertently load or create a computer virus or load any software that destroys files and programs, confuses users, or disrupts the performance of the system. Certified personnel or designee should only install software.
9. Resources offered by the Internet and paid for by RSL may not be willfully wasted.
10. Invading the privacy of another user, using another's account, posting personal messages without the author's consent, and sending or posting anonymous messages shall be forbidden.
11. Accessing pornographic or obscene materials or using or sending profanity in messages is forbidden.
12. Perusing or otherwise accessing information on manufacturing bombs or other incendiary devices shall be forbidden.
13. Email, web access, and other electronic communications should not be considered private. While it is a violation of policy for a user or student to attempt to gain access to information for which they do not have authorization, authorized staff may monitor or examine email, file folders, and communications to maintain system integrity, to ensure users are using the system responsibly, or for any other reasonable purpose.

14. All web pages or electronic publications created by any organization, staff, student, or other person that are housed on the RSL funded computer systems shall be subject to treatment as RSL-sponsored publications. Therefore, the RSL reserves the right to exercise editorial control over the content of these web pages or publications. Only content that supports the administrative, instructional, or other legitimate mission of the school shall be allowed on RSL or school web sites. Content of all RSL and school web sites shall conform to pertinent regulations. Additionally, no web page that represents any school, department, or organization of RSL may be published on a web server that is outside of the district ' s control without written permission of the Superintendent.

Use of the Internet is a privilege, and any inappropriate use may result in disciplinary action and loss of privileges to use the Internet. Disciplinary action may include, but is not limited to, loss of computer use, monetary reimbursement, suspension, detention, or assignment in Behavior Modification Class. This shall apply to all students.

ACCOUNTABILITY

Students' use of school computers or the School Computer System (SCS) is provided for academic purposes. All students using a school computer or a computer network or computers accessing the Internet shall be accountable for its use. This shall include, but not be limited to: (a) unauthorized use resulting in expenses to the school; (b) equipment damage; (c) use of unauthorized software; (d) privacy and copyrights; (e) tampering; (f) accessing obscene and objectionable materials; (g) sending or soliciting inflammatory, abusive, harassing, vulgar, or obscene messages or language; (h) disregarding established safeguards which align the district's technology systems to the Children's Internet Protection Act; (i) using another' s password or sharing passwords with others; and (j) any action that is deemed inappropriate by supervisory personnel. Email and student or class files on the network are analogous to school lockers, that is, these accounts will be treated as district property subject to control and inspection, rather than private property which cannot be searched without just cause. The network administrator (or designee) shall assign access codes or passwords if and/or when it is needed. Use of the Internet and/or the SCS is considered a privilege and any inappropriate use may result in a disciplinary action and loss of privileges to use the Internet and/or the SCS. Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of the district ' s systems may result in one or more of the following consequences: (a) temporary or permanent loss of privileges, (b) payments for damages and repairs, (c) discipline as outlined in the district policy manual, (d) suspension, expulsion, and/or (e) civil/criminal liability under other applicable laws.

UNAUTHORIZED AND ILLEGAL USE

Tampering with selection menus, procedures, or icons for the purpose of misleading or confusing other users shall be prohibited. Any use by any person of the SCS that incurs expenses to the school other than the monthly user fees and rates shall be strictly prohibited. The computer system shall not be used for commercial, political, or religious purposes.

Use of the network for any illegal activities shall also be prohibited. Illegal activities include: (a) tampering with computer hardware or software, (b) unauthorized entry into computers and files, (c) knowledgeable vandalism or destruction of equipment, and (d) deletion of computer files. Such activities are considered a crime under state and federal law.



The use of personal hardware (such as laptop computers, MP3 players, iPods, etc.) and software is allowed when approved by principal/supervisor for educational purposes. This does NOT include consumables such as CDs or flash/pen/thumb drives.

PRIVACY AND COPYRIGHTS

ALL students must adhere to the Copyright Laws of the United States (P.L. 94 -533) and the Congressional Guidelines that delineate it regarding software, authorship, and copying information. The unauthorized copying or transfer of copyrighted materials may result in the loss of network privileges. Reposting personal communications without the original author 's prior consent shall be prohibited. To do this is a violation of the author's privacy. All persons who willfully violate copyright laws do so without the sanction of RSL and at their own risk and will assume all liability and responsibility.

However, all messages posted in a public forum such as news groups or list serves may be copied in subsequent communications, so long as proper attribution is given.

RSL directs that:

1. Unlawful copies of copyrighted materials shall not be produced on RSL-owned/leased equipment or within RSL-owned facilities.
2. Unlawful copies of copyrighted materials shall not be used on RSL-owned/leased equipment, within RSL-owned/leased facilities, or at RSL sponsored functions.
3. Information about copyright law and guidelines shall be made available.

INSTALLING PRANK SOFTWARE

Students should avoid the knowing or in advertent spread of computer viruses. "Computer viruses" are programs that have been developed as pranks, and can destroy valuable programs, and data. To reduce the risk of spreading a computer virus, students shall not import files or programs from unknown or disreputable sources. If a student obtains software or files from remote sources, proper procedures should be followed to check for viruses before use. Deliberate attempts to degrade or disrupt the system or the performance of the network or spreading of computer viruses shall be considered criminal activity under state and federal law. Only certified personnel or designee shall load any software.

OBJECTIONABLE MATERIALS

RSL, in compliance with the *Children 's Internet Protection Act*, will use its best efforts to prevent access to material reasonably believed to be obscene or child pornography, conducive to the creation of a hostile or dangerous school environment, pervasively vulgar, excessively violent, sexually harassing, or disruptive in the school environment. RSL shall enforce a policy of Internet safety that incorporates the use of computer-related technology or the use of Internet service provider technology designed to block or filter access for minors and adults to certain visual depictions and materials as mentioned above.

It should be understood that no matter how much supervision and monitoring RSL schools provide, there would always be the possibility of a user coming into contact with inappropriate material.



Profanity or obscenity shall not be tolerated on the network. All persons should use language appropriate for school situations. Offensive or inflammatory speech should be avoided. The rights of others must be respected both in the local network and the Internet at large. Personal attacks are an unacceptable use of the network. If a user is a victim of a “flame,” a harsh, critical, or abusive statement, the user should bring the incident to the attention of the teacher or network systems manager. It is usually better not to respond. Furthermore, retrieving and/or viewing pornographic or obscene materials shall not be allowed.

The SCS are provided for academic purposes. Conduct that is in conflict with the responsibilities as may be outlined in this document shall be subject to disciplinary action. Any stakeholder wishing to report improper, illegal, or illicit conduct using RSL technology can call 225-348-7823.

Special restrictions by the school or RSL may be implemented in order to meet special needs provided that RSL policy is not violated.

WARRANTY OF SERVICE

RSL no warranties of any kind, whether expressed or implied, for the service it is providing. RSL shall not be responsible for any damages suffered. This includes loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions caused by the district’s negligence or the user’s error or omissions. Use of any information obtained via the Internet is at the user’s risk. RSL specifically denies any responsibility for the accuracy or quality of material or information obtained through its service.

I have read, understand, and agree to abide by the provisions of the
Acceptable Use Policy of the Redesign Schools Louisiana School District.

Date: _____	School: _____
Student Name: _____	Student Signature: _____
Parent/Legal _____	Parent/Legal _____
Guardian Name: _____	Guardian Signature: _____

Please return this form signed to the school where it will be kept on file. It is required for all students that will be using a computer network and/or Internet access.



LOUISIANA STUDENT RESIDENCY QUESTIONNAIRE FORM

Date _____ District/Parish _____ School Name _____ Student Name _____

SSN/ID# _____ Male/Female _____ Date _____ of _____ Birth _____

Address _____ Telephone Number _____

Last School Attended _____ Current Grade _____

Parent/Guardian/Adult Caring for Student _____ Relationship _____

Disclaimer: This questionnaire is intended to address the McKinney-Vento Act. Your child may be eligible for additional educational services through Title I Part A, Title I Part C-Migrant, Individuals with Disabilities Education Act(IDEA)and/or Title X, Part C, Federal McKinney-Vento Assistance Act, 42 U.S.C.11435. Eligibility can be determined by completing this questionnaire. It is illegal to knowingly make false statements on this form. If eligible, students are to be immediately enrolled in accordance with Bulletin 741, section341.

1. ☐ Yes ☐ No Is the student's address a temporary living arrangement? (Note: If this is a permanent living arrangement or the family owns or rents their home, sign under item 9 and submit form to school personnel.)

2. ☐ Yes ☐ No Is the temporary living arrangement due to loss of housing or economic hardship?

3. Where is the student currently living? (Check all that apply)

- ☐ In an emergency/transitional shelter.
☐ Temporarily with another family because we cannot afford or find affordable housing.
☐ With an adult that is not a parent or legal guardian, or alone without an adult.
☐ In a vehicle of any kind, trailer park or campground without running water/electricity, abandoned building or substandard housing.
☐ Emergency Housing (i.e. FEMA Trailer or FEMA Rental Assistance)
☐ In a hotel/motel. { } Other specific information _____

4. ☐ Yes ☐ No Does your child have a disability or receive any special education services? (Check One)

5. ☐ Yes ☐ No Does your child exhibit any behaviors that may interfere with his or her academic performance?

6. ☐ Yes ☐ No Migrant - Have you moved at any time during the past three (3) years to seek temporary or seasonal work in agriculture (including poultry processing, dairy, nursery, and timber) or fishing?

7. ☐ Yes ☐ No Does your child have siblings?

Name _____	Grade _____	Name _____	Grade _____
Name _____	Grade _____	Name _____	Grade _____
Name _____	Grade _____	Name _____	Grade _____

8. The undersigned certifies that the information provided above is accurate.

Print Parent/Guardian Name/Adult Caring for Student _____	Signature _____	Date _____
(Area Code) Phone number _____	Street Address _____	City _____ State _____ Zip _____

School Use Only { } Free or Reduced Price Meals Form submitted/signed { } Copy Placed in Student's Cumulative Record

Homeless Liaison Use Only- Check All That Apply

{ } Sheltered { } Doubled - Up { } Unsheltered / FEMA { } Hotel / Motel Unaccompanied youth { } Yes { } No

Print School Contact _____	Title Signature (required) _____	Date _____
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MEDICAID CONSENT FORM 2024-2025 SCHOOL YEAR

Student Information

School	Grade	Student ID #
Student Last Name	Student First Name	Student M.I.
Date of Birth	Age	Gender
		☐ Female ☐ Male
Street Address	Apt #	City/State/Zip

Parent Information

Parent/Guardian Last Name	Parent/Guardian First Name	Relationship to Student
Home Phone Number	Cell Phone Number	Work Phone Number
Email Address		

(Please circle Yes or No)

1. Has your child developed flu-like symptoms or cough in the past week?

☐ YES ☐ NO

2. Has your child ever had any of the following medical conditions?

• Allergic reaction to eggs or latex?	YES	NO	☐
• Immune compromised, including HIV/AIDS, chemotherapy, transplant patient, lupus, lymphoma, leukemia, platelet disorder or thrombocytopenia?	☐ YES	NO	☐
• Reaction to any vaccine requiring medical care	YES	NO	☐
• History of Guillain-Barre Syndrome (loss of use of limb or lungs for a short or long period of time)	YES	NO	☐
• Severe Asthma	YES	NO	☐
• Uncontrolled or fever induced seizures or neurological disease?	YES	NO	☐
• Other serious health problems or surgeries in the last six months	YES	NO	☐
3. Is your child presently taking any medications, including over-the-counter meds?	YES	NO	☐
• If so, what type/kind?			

By signing this consent, I understand ALL the following:

The alternative to immunization, specifically declining immunizations, carries risks. The main risks include contracting the infection and potentially spreading the infection to other unvaccinated persons. The infections, for which there are available vaccines, carry risks of severe impairment and possible death. My signature acknowledges that I voluntarily give my authorization and consent to the performance of the procedure(s) described above by the Recovery School District physicians and/or associates assisted by trained personnel as well as the presence of observers. **I FURTHER UNDERSTAND THAT IF ANY OF THE ABOVE PERTINENT MEDICAL INFORMATION GIVEN TO RSL IS INCORRECT OR CHANGES, IT IS THE RESPONSIBILITY OF THE PARENT/GUARDIAN TO INFORM THE RSL IMMEDIATELY.**

Print Name	Sign	Date	Relationship



ACKNOWLEDGEMENT OF RECEIPT OF STUDENT/FAMILY HANDBOOK

Student Name: _____

I have received the Redesign Schools Louisiana Charter School Student/Family Handbook, and I understand and agree that I will read and comply with the policies and procedures.

Parent/Guardian Signature

Date

Parent/Guardian Printed Name

Please return original signed copy to the school Office Manager/Principal as soon as possible.



EMERGENCY POLICIES & PRCEDURES

In case of an emergency, students will remain under the supervision of school officials until families or authorized adults can pick them up. To pick up a student, please follow the procedures below:

- a) Inform the teacher, paraprofessional, or whichever adult is responsible for the classroom that you are taking the student.
- b) Sign a student release form for each student you are taking.
- c) Please leave the premises as quickly as possible after signing out your child.
- d) If you would like to help with first aid, dismissing students, etc., please see your School's Parent Community Liaison to sign up to volunteer. Volunteers should leave students with their classes and should not sign a student release form until they are ready to leave.

In the event that you are unable to reach the school right away, we will release your child to the adult indicated on your child's Authorization for Student Pick-up form. This individual will be required to sign a Student release form as well.

The school Principal (or other school official if the principal is not available) will determine whether to evacuate the building. In the event of an evacuation, we will transfer the students to the nearest available safe shelter.

In the event of an emergency, we urge families to work with the school so that we can ensure the safety of all students.

I have read, understand, and agree to the emergency policies and procedures herein.

Signature Parent/Guardian: _____ Date: _____

*****Return original to school. Parents keep this copy.**



TECHNOLOGY USAGE STUDENTS

Acceptable Use Policy (AUP) for Technology, Internet, and Network Use

The purpose of the Redesign Schools Louisiana's Technology resources is to enhance student learning by providing students with the latest tools to make learning relevant to the goals of the workplace. This is accomplished by facilitating student research, differentiating instruction, accommodating student needs, augmenting student communication skills, and motivating students to become life-long learners. We are very pleased to bring these vast, diverse, and unique resources to RSL students and teachers.

In an effort to provide students the resources accessible through a computerized information resource such as the Internet, RSL believes it is necessary for all persons to become aware of acceptable uses of technology. The academic benefit of having access to resources from all over the world must be weighed against objectionable materials found on the Internet.

Faculty, students, district leaders, and the community must work together as knowledgeable and collaborative partners to support the academic benefits of these resources while helping students avoid the sometimes inaccurate and/or objectionable resources available through technology. In support of this collaboration, parents, students, and the community who have questions, requests, or suggestions may call 225-348-7823.

Any Strategy used to circumvent security settings including removing device from the domain is violation. External removable devices are prohibited, including USB drives and flash drives.

Technology and the RSL Network

The RSL Technology Resources include a wireless and wired network, a sophisticated security system, handheld and portable technology devices, computers, cameras, video and audio equipment, projectors, and numerous instructional resources delivered with computer technology.

The Internet

The Internet is an international network of computer users encompassing elementary and secondary schools, universities, government agencies, businesses and corporations, and millions of individuals. This telecommunications network will allow students and teachers to have access to:

- online instructional resources
- online books
- research institutions, i.e., Universities, NASA, etc.
- electronic mail (email) communication with people all over the world
- databases
- online library catalogs and resources, Library of Congress, etc.
- other world wide web sites

Use of the Internet

The Internet is a vast global computer network. Acceptable use of these resources shall be consistent with the philosophy, goals, and objectives of RSL. Any person using computers or other electronic information resources shall be required to use such equipment and resources in a responsible, legal manner and must have a consent form on file. RSL retains the right to monitor all computer usage and files for compliance with all regulations and/or procedures.

Accordingly, regulations for participation by anyone on the Internet shall include, but not be limited to, the following:

1. Appropriate language and manners, which demonstrate honesty, ethics, and respect for others shall be required.
2. Individual students shall be permitted to have e-mail accounts created by RSL. Student email accounts shall not be considered private and will be monitored by district personnel.
3. Two-way, real-time electronic communication technologies such as Internet-based instant messaging and Internet chat shall not be allowed during the school day. Furthermore, the participation by students in asynchronous electronic forums or bulletin boards shall be prohibited. The exception to this is pre-approved access to such technologies and/or sites for a specific educational need.
4. No personal addresses or personal phone numbers shall be permitted on the Internet. Impersonations are not permitted.
5. The Internet shall not be used for commercial, political, illegal, financial, or religious purposes. Violations shall be reported to a teacher or administrator immediately.
6. Threatening, profane, harassing, or abusive language shall be forbidden.
7. Use of the network or other technology resources for any illegal activities is prohibited. Illegal activities include: (a) copyright or contract violations, (b) tampering with computer hardware or software, (c) unauthorized entry into computers and files, (d) knowledgeable vandalism or destruction of equipment, and (e) deletion of computer files. Such activity may be considered a crime under state and federal law.
8. No user is permitted to knowingly or inadvertently load or create a computer virus or load any software that destroys files and programs, confuses users, or disrupts the performance of the system. Certified personnel or designee should only install software.
9. Resources offered by the Internet and paid for by RSL may not be willfully wasted.
10. Invading the privacy of another user, using another's account, posting personal messages without the author's consent, and sending or posting anonymous messages shall be forbidden.
11. Accessing pornographic or obscene materials or using or sending profanity in messages is forbidden.
12. Perusing or otherwise accessing information on manufacturing bombs or other incendiary devices shall be forbidden.
13. Email, web access, and other electronic communications should not be considered private. While it is a violation of policy for a user or student to attempt to gain access to information for which they do not have authorization, authorized staff may monitor or examine email, file folders, and communications to maintain system integrity, to ensure users are using the system responsibly, or for any other reasonable purpose.

14. All web pages or electronic publications created by any organization, staff, student, or other person that are housed on the RSL funded computer systems shall be subject to treatment as RSL-sponsored publications. Therefore, the RSL reserves the right to exercise editorial control over the content of these web pages or publications. Only content that supports the administrative, instructional, or other legitimate mission of the school shall be allowed on RSL or school web sites. Content of all RSL and school web sites shall conform to pertinent regulations. Additionally, no web page that represents any school, department, or organization of RSL may be published on a web server that is outside of the district ' s control without written permission of the Superintendent.

Use of the Internet is a privilege, and any inappropriate use may result in disciplinary action and loss of privileges to use the Internet. Disciplinary action may include, but is not limited to, loss of computer use, monetary reimbursement, suspension, detention, or assignment in Behavior Modification Class. This shall apply to all students.

ACCOUNTABILITY

Students' use of school computers or the School Computer System (SCS) is provided for academic purposes. All students using a school computer or a computer network or computers accessing the Internet shall be accountable for its use. This shall include, but not be limited to: (a) unauthorized use resulting in expenses to the school; (b) equipment damage; (c) use of unauthorized software; (d) privacy and copyrights; (e) tampering; (f) accessing obscene and objectionable materials; (g) sending or soliciting inflammatory, abusive, harassing, vulgar, or obscene messages or language; (h) disregarding established safeguards which align the district's technology systems to the Children's Internet Protection Act; (i) using another' s password or sharing passwords with others; and (j) any action that is deemed inappropriate by supervisory personnel. Email and student or class files on the network are analogous to school lockers, that is, these accounts will be treated as district property subject to control and inspection, rather than private property which cannot be searched without just cause. The network administrator (or designee) shall assign access codes or passwords if and/or when it is needed. Use of the Internet and/or the SCS is considered a privilege and any inappropriate use may result in a disciplinary action and loss of privileges to use the Internet and/or the SCS. Depending on the nature and degree of the violation and the number of previous violations, unacceptable use of the district ' s systems may result in one or more of the following consequences: (a) temporary or permanent loss of privileges, (b) payments for damages and repairs, (c) discipline as outlined in the district policy manual, (d) suspension, expulsion, and/or (e) civil/criminal liability under other applicable laws.

UNAUTHORIZED AND ILLEGAL USE

Tampering with selection menus, procedures, or icons for the purpose of misleading or confusing other users shall be prohibited. Any use by any person of the SCS that incurs expenses to the school other than the monthly user fees and rates shall be strictly prohibited. The computer system shall not be used for commercial, political, or religious purposes.

Use of the network for any illegal activities shall also be prohibited. Illegal activities include: (a) tampering with computer hardware or software, (b) unauthorized entry into computers and files, (c) knowledgeable vandalism or destruction of equipment, and (d) deletion of computer files. Such activities are considered a crime under state and federal law.

The use of personal hardware (such as laptop computers, MP3 players, iPods, etc.) and software is allowed when approved by principal/supervisor for educational purposes. This does NOT include consumables such as CDs or flash/pen/thumb drives.

PRIVACY AND COPYRIGHTS

ALL students must adhere to the Copyright Laws of the United States (P.L. 94 -533) and the Congressional Guidelines that delineate it regarding software, authorship, and copying information. The unauthorized copying or transfer of copyrighted materials may result in the loss of network privileges. Reposting personal communications without the original author 's prior consent shall be prohibited. To do this is a violation of the author's privacy. All persons who willfully violate copyright laws do so without the sanction of RSL and at their own risk and will assume all liability and responsibility.

However, all messages posted in a public forum such as news groups or list serves may be copied in subsequent communications, so long as proper attribution is given.

RSL directs that:

1. Unlawful copies of copyrighted materials shall not be produced on RSL-owned/leased equipment or within RSL-owned facilities.
2. Unlawful copies of copyrighted materials shall not be used on RSL-owned/leased equipment, within RSL-owned/leased facilities, or at RSL sponsored functions.
3. Information about copyright law and guidelines shall be made available.

INSTALLING PRANK SOFTWARE

Students should avoid the knowing or in advertent spread of computer viruses. "Computer viruses" are programs that have been developed as pranks, and can destroy valuable programs, and data. To reduce the risk of spreading a computer virus, students shall not import files or programs from unknown or disreputable sources. If a student obtains software or files from remote sources, proper procedures should be followed to check for viruses before use. Deliberate attempts to degrade or disrupt the system or the performance of the network or spreading of computer viruses shall be considered criminal activity under state and federal law. Only certified personnel or designee shall load any software.

OBJECTIONABLE MATERIALS

RSL, in compliance with the Children 's Internet Protection Act, will use its best efforts to prevent access to material reasonably believed to be obscene or child pornography, conducive to the creation of a hostile or dangerous school environment, pervasively vulgar, excessively violent, sexually harassing, or disruptive in the school environment. RSL shall enforce a policy of Internet safety that incorporates the use of computer-related technology or the use of Internet service provider technology designed to block or filter access for minors and adults to certain visual depictions and materials as mentioned above.

It should be understood that no matter how much supervision and monitoring RSL schools provide, there would always be the possibility of a user coming into contact with inappropriate material.



Profanity or obscenity shall not be tolerated on the network. All persons should use language appropriate for school situations. Offensive or inflammatory speech should be avoided. The rights of others must be respected both in the local network and the Internet at large. Personal attacks are an unacceptable use of the network. If a user is a victim of a “flame,” a harsh, critical, or abusive statement, the user should bring the incident to the attention of the teacher or network systems manager. It is usually better not to respond. Furthermore, retrieving and/or viewing pornographic or obscene materials shall not be allowed.

The SCS are provided for academic purposes. Conduct that is in conflict with the responsibilities as may be outlined in this document shall be subject to disciplinary action. Any stakeholder wishing to report improper, illegal, or illicit conduct using RSL technology can call 225-348-7823.

Special restrictions by the school or RSL may be implemented in order to meet special needs provided that RSL policy is not violated.

WARRANTY OF SERVICE

RSL no warranties of any kind, whether expressed or implied, for the service it is providing. RSL shall not be responsible for any damages suffered. This includes loss of data resulting from delays, non-deliveries, mis-deliveries, or service interruptions caused by the district’s negligence or the user’s error or omissions. Use of any information obtained via the Internet is at the user’s risk. RSL specifically denies any responsibility for the accuracy or quality of material or information obtained through its service.

PARENT COPY

I have read, understand, and agree to abide by the provisions of the
Acceptable Use Policy of the Redesign Schools Louisiana School District.

Date: _____	School: _____
Student Name: _____	Student Signature: _____
Parent/Legal	Parent/Legal
Guardian Name: _____	Guardian Signature: _____

*****Return original to school. Parents keep this copy.**